

*"Shaping  
a more livable  
High Point"*

PLANNING AND DEVELOPMENT DEPARTMENT  
DEVELOPMENT SERVICES DIVISION  
CITY OF HIGH POINT  
NORTH CAROLINA

Staff Use Only  
Filing Date: \_\_\_\_\_  
Case No.: \_\_\_\_\_  
Payment: \_\_\_\_\_  
Vol. Fire. Dept.: \_\_\_\_\_

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ANNEXATION PETITION

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**INSTRUCTIONS**

Please complete this application and provide the required information. In order for this application to be accepted, all applicable sections of this form must be completed and all required information provided at the time of submittal.

- Include with this application a complete copy of the last **deed of record** for all property to be annexed. Also, include a **written metes and bounds description** if the description contained in the deed is different from the boundary survey of the property to be annexed.
- Include a **map** that shows the property to be annexed.
- Please be advised that the petitioner must have an annexation map prepared by a professional land surveyor or professional engineer and submitted for review by the Technical Review Committee prior to the annexation public hearing. (Contact the Department of Planning and Development for more information).

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**GENERAL INFORMATION**

We the undersigned owners of real property respectfully request that the area described herein be annexed to the City of High Point.

The area to be annexed is ( ☐ ) *contiguous* ( ☐ ) *non-contiguous* to the City of High Point and the boundaries of such territory are attached. If contiguous, this annexation will include all intervening rights-of-way for streets, railroads and other areas as stated in G.S.160-31(f).

**Contact Information**

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone number (w) \_\_\_\_\_ (fax) \_\_\_\_\_ (e-mail) \_\_\_\_\_

**Vested Rights**

The owner(s) acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified in this application. The owner(s) further acknowledge that failure to declare such rights in this application shall result in a termination of vested rights previously acquired for the property. The owner(s) ( ☐ ) ***declare*** ( ☐ ) ***do not declare*** any established zoning vested right. (If vested rights are declared, then attach proof with this application).

**Effective Date**

The owner(s) request this annexation to become effective ( ☐ ) ***immediately*** ( ☐ ) ***on the following date:*** \_\_\_\_\_  
\_\_\_\_\_. (Max. of 180 days after City Council public hearing.)

**PROPERTY INFORMATION**

County: (please circle applicable counties): Guilford / Davidson / Randolph / Forsyth

Street Address and/or General Location: \_\_\_\_\_

<u>County Tax Parcel</u> <u>(Map, Block &amp; Lot)</u>	<u>Deed Book</u> <u>&amp; Page No.</u>	<u>Acreage</u>	<u>Existing</u> <u>Population</u>	<u>Assessed Value</u>	
				<u>Land</u>	<u>Building</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
<b>Totals:</b>		_____	_____	_____	_____

**PLANNED IMPROVEMENTS**

List the proposed land use(s), the description of planned improvements and the estimated costs of those planned improvements anticipated for the next 5 years on the property.

Year	# of Units <sup>1</sup>	Land Use Code <sup>2</sup>	Length of New City Streets	Estimated Average Selling Price or Value
1				
2				
3				
4				
5				
<b>Totals:</b>				

<sup>1</sup>Units=dwelling units or non-residential buildings<sup>2</sup> 1=Commercial 2=Industrial 3=Residential

## **RIGHT-OF-WAY DEDICATION**

The owner(s) acknowledge that the City of High Point requires petitioners to offer the dedication of street right-of-way if the property to be annexed is situated on a street scheduled for improvement, as shown on the City's adopted Thoroughfare Plan and/or Collector Street Plan. The purpose of this right-of-way dedication is to reduce the public's expenditures for acquiring necessary rights-of-way for future improvements and to require street improvements in areas that will use and benefit from them. The owner(s) further understand that dedication of rights-of-way pursuant with annexation are separate from and in addition to the dedication of rights-of-way required under the City's subdivision regulations or dedication associated with a conditional use permit or special use permit request.

The owner(s) agree that any request for a waiver of this right-of-way dedication requirement will be submitted with this application for review by the Technical Review Committee and consideration by the City Council. Only the City Council may grant a waiver to this right-of-way requirement. (For further information on street right-of-way requirements, contact the High Point Department of Transportation.)

## **APPLICABLE FEES**

The owner(s) agree to pay the City of High Point an acreage fee of \$200 per acre for water service and \$200 per acre for sewer service immediately prior to the time of annexation if the property is located within Guilford County and prior to connection to city water and sewer if the property is located within Randolph, Davidson or Forsyth Counties. Any utility line assessments, which may have been levied by Guilford County, shall be collected either by voluntary payment or through foreclosure of same by the City. Following annexation, the property annexed shall be subject to the same status regarding charges and rates as any other property located inside the corporate limits of the City of High Point.

## **OWNERSHIP CERTIFICATION**

The appropriate ownership certification must be signed by all legal property owners, including husband and wife, in order for this petition to be accepted for consideration.

### **Individual Property Owners**

The undersigned property owner(s) do hereby petition the City Council of High Point to approve this application for voluntary annexation. (Attach signature page if there are more property owners.)

_____ Property Owner Name (Print)	_____ Property Owner Name (Print)
_____ Address	_____ Address
_____ Signature	_____ Signature
_____ Date	_____ Date

**Partnership** (includes Limited Liability Corporation)

It is hereby certified, that \_\_\_\_\_, is the owner in simple of lands which is described in this petition for voluntary annexation and that the Partnership or LLC hereby petitions the City Council of High Point to approve this application for voluntary annexation.

\_\_\_\_\_  
Name of Partnership / LLC

By \_\_\_\_\_  
Partner / Manager

**Corporation**

It is hereby certified, that \_\_\_\_\_, a Corporation, is the owner in simple of lands which is described in this petition for voluntary annexation and that the Corporation hereby petitions the City Council of High Point to approve this application for voluntary annexation.

In testimony whereof, the said Corporation has caused these presents to be signed by its duly authorized officer and has caused its Corporate Seal to be affixed thereto.

Witness the signature(s) and seal(s) this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Name of Corporation

(Corporate Seal)

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
President

**CERTIFICATE OF SUFFICIENCY**

To the City Council of the City of High Point, North Carolina:

I, Lisa B. Vierling, City Clerk, do hereby certify that I have examined this application for voluntary annexation and have found it sufficient, pursuant to the Statutes of North Carolina, for the High Point City Council to establish a public hearing date regarding this annexation.

In witness whereof, I have hereunto set my hand and affixed the seal of the City of High Point, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

(Seal)

\_\_\_\_\_  
Lisa B. Vierling  
City Clerk